



RENTAL DWELLING LICENSE APPLICATION

JULY 1, 2021 THROUGH JUNE 30, 2022

***** INFORMATION IN BOLD IS REQUIRED INCOMPLETE APPLICATIONS WILL BE RETURNED*****

RENTAL PROPERTY LOCATION: _____

FEE:

1-3 units on one parcels: \$100.00

4 or more units on one parcel: \$100.00 plus \$25.00 per unit to a maximum of \$3,000.00

TOTAL NUMBER OF UNITS ON PARCEL: _____

Fee Total: _____

OWNER INFORMATION:

NAME: _____

ADDRESS: _____

HOME PHONE: _____ **CELL PHONE:** _____

EMAIL ADDRESS: _____

(This is where the receipt will be email)

IF THE PROPERTY IS OWNED BY A TRUST, BUSINESS TRUST, ESTATE, PARTNERSHIP, LIMITED PARTNERSHIP, LLC, ASSOCIATION, CORPORATION, OR ANY OTHER BUSINESS ENTITY, PLEASE DISCLOSE THE NAME OF THE TRUSTEE, EXECUTOR, GENERAL PARTNER, MEMBER, MANAGER, ASSOCIATE, OR OFFICER, WHICHEVER APPLIES:

Name: _____ Title: _____

IF OWNER LIVES FURTHER THAN 25 MILES FROM PROPERTY

AGENT IN CHARGE NAME: _____

ADDRESS: _____ PHONE #: _____

EMAIL ADDRESS: _____

The applicant hereby certifies that he / she is the applicant named above and that he / she is authorized by the owner(s) to operate the building above described in compliance with the City of Brooklyn Property Maintenance and Rental Licensing Code and with all laws, ordinances, rules, and regulations applicable to such building or its operation.

Date: _____ **Signature of Applicant:** _____

Pursuant to Section 1360.16 any rental dwelling **license not secured by July 15, 2021** shall incur a late fee of one hundred dollars **(\$100.00)**.

The City of Brooklyn accepts CHECK OR CREDIT CARD payments.

Check made payable to City of Brooklyn.

If paying by Credit Card: Contact person name: _____ Phone Number: _____

IF PAYING BY CREDIT CARD FORM CAN BE EMAILED TO DNEAL@BROOKLYNOHIO.GOV

Please contact the Building Department at (216) 635-4203 for further information.

MOVING FORWARD. TOGETHER.

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