

Vacant Property/Building Registration**City of Brooklyn**

7619 Memphis Avenue, Brooklyn, OH 44144

(216-351-2133) (Fax: 216-351-5800)

www.brooklynohio.gov

In accordance with section 1360.33 of the Codified Ordinances of the City of Brooklyn, an owner of a vacant building shall register such structure with the Building Commissioner not later than 90 days after it becomes vacant, or not later than 30 days of being notified by the Building Commissioner of the requirement based on evidence of vacancy.

Property Address: _____

Date of Application: _____ Date of Filing: _____ PPN: _____

Owner Name(s): _____

Address (No P.O. Boxes): _____

City: _____ State: _____ Zip: _____

Phone: _____ Home Cell Work Email: _____

Property Manager/Agent: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell Work Email: _____Alt. Phone: _____ Cell Work

Provide Required Vacant Building Plan: Detailed plan shall be attached with intentions for the structure.

Must consist of one of the following: (Please circle) Demolition / Vacant and Secured / Return to Use

Fees: Make check payable to: City of Brooklyn **Circle current year of vacancy:****Residential:** \$200-1st yr. / \$400-2nd yr. / \$800-3rd yr. / \$1600-4th yr. / \$3200-5th yr. or later**Commercial:** \$400-1st yr. / \$800-2nd yr. / \$1600-3rd yr. / \$3200-4th yr. / \$6400-5th yr. or later

I, _____ hereby request to register the vacant property/building listed above and acknowledge that the information above is complete and accurate. I have read and understand Ordinance Chapter 1360.33 and agree to comply with these requirements.

Applicant Signature: _____ Date: _____