

Recreation Maintenance Personnel

General Responsibilities:

Under the general supervision of the Recreation Center Manager, assists with professional duties consisting of, but not limited to the operations, maintenance, and repair of City of Brooklyn Recreation facilities, pools, furnishings, and equipment. Including custodial maintenance and related work as required. This position works in cooperation with other staff at the City of Brooklyn Recreation facilities.

Examples of Duties:

- Maintain rink and natatorium building
- Operation of ice resurfacing Zamboni machine and ice maintenance
- Knowledge and operation of rink chiller system
- Knowledge and operation of Natatorium chemical and filtration system
- Knowledge of basic plumbing and electrical skills and carpentry
- Grass cutting, weeding, general landscaping of the recreation properties including playgrounds and ball diamonds
- Snow plowing and shoveling of the recreation department property and may be called in for plowing of the city streets and sidewalks
- Conducts and attends a variety of training seminars, staff meetings, community and recreation meetings as needed.
- Maintains inventory of supplies and equipment: distributes supplies and equipment, assists with order supplies and equipment for the recreation department
- Assists with coordinating and scheduling service contract visits, when needed.

- Perform related duties as required.

Equipment Knowledge:

- Personal computer, calculator, automobile, various sports equipment used in recreation(Zamboni, filtration equipment, ice rink chiller system),heating and cooling equipment, snow plow, and lawn mower

Minimum Qualifications:

Education and Experience

- High School Diploma or G.E.D.

Special Requirements

- Must possess a valid state of Ohio driver's license, and must be able to obtain a CDL license within (6) months of hire
- Must possess (CPO) Certified Pool Operators within (6) months of hire
- Must be able to obtain certifications as needed for the position.

Necessary Knowledge, skills and Abilities

- Ability to work nights split shifts, weekends and holidays.
- Ability to establish and maintain effective working relationships with co-workers
- Ability to follow written and oral instructions.
- Ability to communicate effectively, verbally and in writing.
- Ability to direct the work of others.