

MINUTES OF A MEETING
BROOKLYN FINANCE COMMITTEE

February 26, 2018

6:30 p.m.

MEMBERS PRESENT: Ron Van Kirk
Barb Paulitzky
Kathy Pucci

MEMBERS ABSENT: None

Chairman Van Kirk called the meeting to order.

The Committee addressed the following Agenda items and recommended to Council:

-Ord. #2018-3, for the position of full-time Clerk of Council, as amended previously. MOTION by Pucci, second by Paulitzky to recommend Council adopt. VOTE: Yes: Van Kirk, Paulitzky, Pucci.

-Ord. #2018-11, authorizes Declaration of Official Intent under US Treasury regulations with respect to reimbursements from proceeds of bonds, notes or other obligations of temporary advances made for payments prior to issuance, and related matters. As Mr. Stuczynski, our financial advisor, said, this opens up borrowing retroactively. 2nd READING

-Ord. #2018-13, authorizes the Mayor to enter into agreements with the Dir. of Transportation relating to Slope Repair along a portion of Ridge Rd. 2nd READING

-Ord. #2018-14, authorizes all actions necessary to accept NOPEC Energized Community Grants. 2nd READING

-Ord. #2018-15, authorizes a service agreement renewal with Bailey Communications for our maintenance of network, software and support. 2nd READING

-Ord. #2018-16, to vacate a portion of Montgomery Place south of Manoa. 2nd READING

-Ord. #2018-17, authorizes a ground lease with Enerlogics Solar for development, design, installation and operation of a solar-powered electric generation facility on a portion of 9400 Memphis. Councilman Tanski said asked to hold this, Sustainability will be meeting on it. 2nd READING

-Ord. #2018-19, is for \$1,420,000 in notes. They will be going out to bid in June. 2nd READING

-Ord. #2018-24, authorizes an agreement with CEC, Inc. for consulting and other services for our landfill for 2018, not to exceed \$43,800. This is our yearly maintenance and testing. MOTION by Pucci, second by Van Kirk to recommend Council adopt. VOTE: Yes: Van Kirk, Paulitzky, Pucci.

-Ord. #2018-25, Amend Sect. 2 of Ords. 2012-85, which will add an additional \$100 to the change till for the Mayor's Court. This is not their petty cash, but they need to be able to make more change on court days. MOTION by Pucci, second by Paulitzky to recommend Council adopt. VOTE: Yes: Van Kirk, Paulitzky, Pucci.

-Ord. #2018-26, authorizes a Community Cost-Sharing Agreement with NEORSO for the Illicit Discharge Corrections Project. This is for properties on Torrance and Orchard. The city pays for it, then is reimbursed from the Cost-Sharing funds. Councilwoman Pucci asked about notification to residents. Dir. Verba replied that the affected homes were noticed, but the contractor hit a water line, and though they walked and knocked on doors, there was no way to let everyone know, it was unavoidable. He said the work should be ended by the end of the week. MOTION by Van Kirk, second by Paulitzky to recommend Council adopt. VOTE: Yes: Van Kirk, Paulitzky, Pucci.

-Ord. #2018-27, authorizes an upgrade to the City's computer system by Bailey's Communication for \$37,587.50. Mayor Gallagher said it's much needed. Dir. Schaeffer said Outlook 2007 is the issue. Bailey's will go in over a weekend, to minimize disruption, and put in new servers. 1st READING

-Ord. #2018-28 and 2018-29 will be addressed in executive session, relating to the Laborers bargaining agreements.

Dir. Schaeffer said there will be a meeting with Zupka on March 7th at 8 a.m. for the 1st quarter Audit mtg. –He will have a follow-up mtg. with Key on consolidating accounts and formalize our relationships with Key (as a banking services agreement). –Also will be updating the investment policy, the latest is from 1999, and updating our portfolio. –He gave a brief banking report, and said legislation will be coming. There are over \$9,000 un-reconciled items to be written off, they're compiled, and the legislation will be clear then. Merchant Services (for Court and Building) will convert to Key. Spoke of the Rec Center and Police terminal banking. –RITA update: \$15.3M gross collections in 2018. He will give Council budget to actual to show the information. The next distribution (the advance) will come next week. –AT&T has 12 month term extensions, we will lock in for 26 months for the PIR line; there will be legislation on March 12th and he requests adoption by emergency.

Dir. Verba said the \$63,356.80 mini excavator amount is \$11,346.24 cheaper than what was in the budget. –The City got the Solid Waste grant for shred day and magnets.

There being no further business, MOTION by Pucci, second by Van Kirk to adjourn. VOTE: Yes: Van Kirk, Paulitzky, Pucci.

Meeting adjourned. _____ Secretary