

**City of Brooklyn Employment Opening Notice
Finance Director**

The City of Brooklyn invites qualified applicants to apply for the position of Finance Director. The City will have a vacancy starting on or about February 2016 and is looking to fill the position. The position is in the unclassified service of the City and serves at the pleasure of the Mayor.

General Description of Duties: Under administrative direction of Mayor, the Finance Director manages all activities of the Department of Finance; prepares capital and operating budgets, evaluates current functions and operations, and makes appropriate adjustments; prepares policy recommendations for the Mayor and City Council and assures compliance with all applicable statutory and regulatory requirements and professional standards governing the field; supervises staff; prepares long-term goals and objectives for the City; etc.

Minimum Qualifications for Positions: Master's degree in finance, economics or related field or bachelor's degree in finance, economics or a related field preferred; or alternatively completion of secondary education and any equivalent combination of education, experience, and training which provides the required knowledge, skills, and abilities.

As set established by Ordinance the salary range for the position is \$61,391 to \$88, 537 a year.

Application packages must be submitted to the address below no later than January 8, 2016 to be considered. The City of Brooklyn is an Equal Employment Opportunity Employer.

Applications/resumes should be submitted to:

Human Resources
City of Brooklyn
7619 Memphis Avenue
Brooklyn, Ohio 44144