

MINUTES OF A MEETING

BROOKLYN FINANCE COMMITTEE

February 27, 2017

6:15 p.m.

MEMBERS PRESENT: Ron Van Kirk, Chair
Barb Paulitzky
Debbie Tomusko

MEMBERS ABSENT: None

Chairman Van Kirk called the meeting to order.

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The first item discussed was a request to apply for a Dept. of Public Works grant. As explained in a letter from Dir. Verba this is for reimbursement for materials used for crack sealing Tiedeman. We're requesting \$17,242.50 (and would be responsible for labor). **MOTION** by Van Kirk, second by Tomusko to recommend Council approve. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None

Ord. #4 (3rd Reading), for rate of pay for Ceramics instructor at Senior Center. **MOTION** by Van Kirk, second by Paulitzky to recommend Council adopt. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None

Ord. #5 (3rd Reading), for updated pricing of items at Senior Center. **MOTION** by Tomusko, second by Van Kirk to recommend Council adopt. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None

Ords. #2017-11 (\$202,000 notes) and 12 (\$238,000 notes) and 13 (\$1.5 million notes) are on 2nd Reading. Dir. Schaeffer handed out the schedule for the issuance. Pam Hanover will attend the next Finance mtg. for any questions.

Ord. #14, for the position of part-time Rec Program Coord. Councilwoman Pucci asked if there was a timeline for filling this position. Mgr. McGinty said it was to go to the Civil Service Commission for their process first; they should be meeting in March. This is on 2nd Reading.

Ord. #16, for the Proof of Financial Responsibility (Sect. 335.073), has been amended per the last Council mtg. discussion to add language to allow showing proof the person had insurance prior to the court date noted on the citation. This is on 2nd Reading.

Ord. #17, Annual Appropriations. Dir. Schaeffer asked if anyone had any questions, he'd like to address them tonight before the 3rd reading. Councilwoman Pucci said we can't spend negative next year, and we should start in June for next year. Dir. Schaeffer said VIP has training in May, then we can get in it and click around. He agreed we need to start early. Mayor Gallagher said the hurdles we had with last year are gone, and Dir. Schaeffer is here to work on it. Councilman Van Kirk said we will have the RITA data also to use. Councilwoman Tomusko asked about 'other expenditures' and Dir. Schaeffer responded. This is on 2nd Reading.

Ord. #18, authorizes a Job Retention and Creation Grant Agreement with Inogen. Councilwoman Pucci said the agreement is for pay after May 1st; she will speak with Dir. Butler. This is on 2nd Reading.

Ord. #19, is for an agreement with Life Force, and is on 2nd Reading.

Ord. #20, amends Ord. 2016-54 by adding a \$700 cab shield to the salt truck purchase. Mayor Gallagher said in the capital items we have to start building in more money to the cost so we don't have to come back for minor money adds. **MOTION** by Van Kirk, second by Paulitzky to recommend Council adopt. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None.

Ord. #21, authorizes an agreement with CEC, Inc. for consulting and other services relating to the closed Landfill for \$35,000. Dir. Schaeffer said this is for post-closure and the annual report, which needs to be

adopted by emergency because of time sensitivity. **MOTION** by Van Kirk, second by Paulitzky to recommend Council adopt. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None.

Ord. #22, authorizes an agreement with Cost Recovery for billing and related services for Fire incidents. Mayor Gallagher explained, saying we can bill for times on accidents. Councilwoman Pucci said we had it before, and asked if we can do it again? Dir. Butler said municipalities are being reinforced when they do this. This is on 1st Reading.

Ord. #25, amends Codified Sects. 143.02(a) and (b) in 'EMS Charges'. This is a fee for non-transport of \$150, recommended by Chief Zemek and Life Force. This is on 1st Reading.

Ord. #23, Amends Sect. 1360(b) License Application Form and Fee (rental dwelling licenses). This amends the current \$100 fee and adds \$25/unit for four units and up, and caps at \$3,000 for the property. This is on 1st Reading.

Ord. #24, authorizes a contract modification with QCI, Inc. for the Tiedeman Rd. project for \$28,335. This is for Change Order 6. Dir. Schaeffer said this is construction costs and local share; adding there could potentially be another \$60,000 when Eclipse comes back in the spring. Rick Capone from QCI was present and said this is a Change Order for Eclipse. Peggy Robinson (also of QCI) expanded that it's for quantity changes in bid documents (approved by Bramhall), and required more material that had to be hauled off. The other portion is work performed and they are waiting for information from Eclipse (for unforeseen conditions, and moving the water panel and vault). \$90,000 contract costs are still under projected costs. Dir. Verba explained the wait for Eclipse, adding that Eclipse will have a punch list in the spring (already covered, but not completed). After brief discussion, **MOTION** by Van Kirk, second by Paulitzky to recommend Council amend to reflect Eclipse and adopt it at the next mtg. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None.

There being no further business, and time run over, the meeting ended. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None. Meeting adjourned.

Clerk of Council