

**MINUTES OF THE REGULAR MEETING OF THE
CITY OF BROOKLYN CIVIL SERVICE COMMISSION
THURSDAY, OCTOBER 18, 2017 5:00**

Meeting called to order at 5:00 p.m.

MEMBERS PRESENT: Chairman Joe Magrey, Commissioner Michelle Rivera and Commissioner Larry Hull.

MEMBERS ABSENT: None.

MOTION by Chairman Magrey, second by Commissioner Hull to approve the minutes of the regular meeting held Thursday, September 21, 2017.

VOTE RESULTED: Yeas – Magrey, Rivera, and Hull. Nays – None.

The Commission reviewed the classification plan that has been prepared by Human Resources Consultant Kevin Shebesta. Kevin Shebesta was unable to attend the meeting this evening. The Commission asked if the Mayor has looked at or had any comments regarding the plan and if the plan would need Council approval. The Commission also inquired as to some jobs not being specifically listed such as basketball court monitor; police officers designations such as motorcycle, detectives, DARE officer, K9 officer, and school resource officer; fire inspectors; and arborist. Chairman Magrey also noted that he would like to see the various job descriptions have the Division, Branch & Group designation included. The Commission would like to review a binder containing all job descriptions along with the classification plan. The Commission also requested a list of employees with their seniority showing their positions within the classification plan. Overall, the Commission was pleased with the work that Mr. Shebesta has put into the classification plan and this is something the Commission has been hoping to compile for quite some time. A classification plan will help the City with performance reviews in the future.

There being no other business to come before the Commission, **MOTION** by Chairman Magrey, second by Commissioner Rivera to adjourn.

VOTE RESULTED: Yeas – Magrey, Rivera, and Hull. Nays – None.

Meeting adjourned at 5:34 p.m.