

**MINUTES OF THE REGULAR MEETING OF THE
CITY OF BROOKLYN CIVIL SERVICE COMMISSION
WEDNESDAY, JULY 18, 2018 5:00**

Meeting called to order at 5:00 p.m.

MEMBERS PRESENT: Chairman Joe Magrey, Commissioner Rivera and Commissioner Larry Hull.

MEMBERS ABSENT: None.

MOTION by Commissioner Rivera, second by Chairman Magrey to approve the minutes of the regular meeting held Wednesday, May 16, 2018.

VOTE RESULTED: Yeas – Magrey, Rivera and Hull. Nays – None.

MOTION by Commissioner Hull, second by Commissioner Rivera to approve the minutes of the special meeting held Thursday, June 7, 2018.

VOTE RESULTED: Yeas – Magrey, Rivera and Hull. Nays – None.

MOTION by Chairman Magrey, second by Commissioner Rivera to approve the minutes of the special meeting held Monday, June 25, 2018.

VOTE RESULTED: Yeas – Magrey and Rivera. Nays – None. Abstain – Hull.

The Commission received correspondence from the Mayor requesting the administration of an entry level patrol officer examination. The Commission noted that they have the same situation as with the entry level firefighter/paramedic examination where a list from 2015 exists and no candidate was hired from that eligibility list. After further discussion with the Police Chief, **MOTION** by Chairman Magrey, second by commissioner Hull to create a new supplemental list for the entry level police patrol officer test. We will not revoke the existing list from the test taken on September 21, 2015. All candidates from that exam with a passing score will receive a letter instructing them that they will have the option to either retain their current score, be removed from the list entirely or take the test to be scheduled for Monday, September 24, 2018 at no cost and must return a reply no later than 4:00 pm, Friday, September 14, 2018. Those candidates from that exam remaining on the list will be intermingled and a new list will be created containing all eligible candidates.

VOTE RESULTED: Yeas – Magrey, Rivera and Hull. Nays – None.

MOTION by Chairman Magrey, second by Commissioner Hull to waive Rule XII, Section 4 (b) requiring the publishing of notice of examination in (2) consecutive issues of a newspaper of general circulation and notification to the Clerk of the Common Pleas Court of Cuyahoga County, Ohio. The ad will appear on Cleveland.com and the City of Brooklyn website from Monday, August 27, 2018 through Friday, September 14, 2018. Additional posting may be sent to other organizations promoting police officer training.

The Commission discussed testing companies for the examination. All members expressed satisfaction with Paul Milchalko from Personnel Selection Services. **MOTION** by Chairman Magrey, second by Commissioner Hull to authorize Acting Secretary Haig to contact Mr. Michalko to see if he is available Monday, September 24, 2018 to administer the examination.

VOTE RESULTED: Yeas – Magrey, Rivera and Hull. Nays – None.

MOTION by Chairman Magrey, second by Commissioner Hull to further authorize Acting Secretary Haig to finalize examination notice and other documents for final approval at the regular meeting scheduled for Wednesday, August 15, 2018.

VOTE RESULTED: Yeas – Magrey, Rivera and Hull. Nays – None.

The Commissions next order of business was correspondence received from the Mayor regarding the upcoming vacancy of the Part-Time Pool Manager at the Recreation Center. After further discussion, **MOTION** by Chairman Magrey, second by Commissioner Hull to waive Rule XII, Section 4 (b) requiring the publishing of notice of examination in (2) consecutive issues of a newspaper of general circulation and notification to the Clerk of the Common Pleas Court of Cuyahoga County, Ohio for the 2018 hiring of part-time pool manager. The Commission further grants permission to the appointing authority to develop the public notice for said positions and to hire this positions through the process of resume ranking and/or structured interview.

VOTE RESULTED: Yeas – Magrey, Rivera and Hull. Nays – None.

There being no other business to come before the Commission, **MOTION** by Chairman Magrey, second by Commissioner Rivera to adjourn.

Meeting adjourned at 5:33 pm.