

**MINUTES OF THE REGULAR MEETING OF THE  
CITY OF BROOKLYN CIVIL SERVICE COMMISSION  
WEDNESDAY, JUNE 28, 2017 5:00**

Meeting called to order at 5:05 p.m.

**MEMBERS PRESENT:** Chairman Joe Magrey, Commissioner Michelle Rivera and Commissioner Larry Hull.

**MEMBERS ABSENT:** None.

**MOTION** by Chairman Magrey, second by Commissioner Hull to approve the minutes of the regular meeting held Wednesday, May 24, 2017 at 5 pm.

**VOTE RESULTED:** Yeas – Magrey, Hull. Nays – None. Abstain – Rivera.

Acting Secretary Haig informed the Commission that in working on the 2016 State Personnel Board of Review annual report she came up with some questions and discussed them with Human Resources Consultant Kevin Shebesta and will work with Kevin on updating the report before sending it to the State Personnel Board of Review. Copies of the report will be made available to the Commission at the next meeting.

Discussion regarding the position of Animal Control Officer followed. Kevin Shebesta, Human Resources Consultant gave a brief background on the position. Further discussion by the Commission followed regarding whether the position is viewed the same as a department or division head. It was the consensus of the Commission that the in that position does report to someone and therefore does deserve some rights of job protection. Chairman Magrey also brought up the Commissions stance on previous positions that were reviewed for classified/non-classified status and the Commissions desire to remain consistent. After input from all Commission members, **MOTION** by chairman Magrey, second by Commissioner Hull to designate the position of Animal Control Officer as a “classified” position within the City of Brooklyn.

**VOTE RESULTED:** Yeas – Magrey, Rivera, and Hull. Nays – None.

Ms. Sandra Neale had previously contacted Acting Secretary Haig to inform her that Mrs. Tracey Lally resigned from the position of Secretary to High School Guidance on March 31, 2017 and the position is currently being subbed out. Dr. Mark Gleichauf, Superintendent will be in contact regarding this vacant Civil Service position. There has been no further contact as of this date. Acting Secretary Haig will contact Ms. Neale for an update on the position and also for copies of the bargaining unit contracts.

Mr. Shebesta presented a draft of the position descriptions and a sample class plan for the Commissions review.

There being no other business to come before the Commission, **MOTION** by Chairman Magrey, second by Commissioner Rivera to adjourn.

**VOTE RESULTED:** Yeas – Magrey and Hull. Nays – None.

Meeting adjourned.