

**MINUTES OF THE SPECIAL MEETING OF THE
CITY OF BROOKLYN CIVIL SERVICE COMMISSION
WEDNESDAY, SEPTEMBER 30, 2015 5:00**

Meeting called to order at 5:04 p.m.

MEMBERS PRESENT: Chairman Joe Magrey, Commissioner Sonia Brown and Commissioner Kay Hutkay.

MEMBERS ABSENT: None.

Discussion regarding administration of an entry level Firefighter/Paramedic Examination followed. Test is scheduled for Wednesday, October 28, 2015. Legal notice as approved with only extra credit being for military service.

Discussion regarding positions within the police department due to central dispatch followed. **MOTION** by Commissioner Brown, second by Chairman Magrey to accept the position of Full-time Secretary Supervisor to the Chief of Police (Ord. 2015-58) and the position of Full-time Law Enforcement Services Clerk (Ord. 2015-59) in the Police Department.

VOTE RESULTED: Yeas – Magrey, Brown and Hutkay. Nays – None.

MOTION by Chairman Magrey, second by Commissioner Hutkay to authorize the Police chief and City Human Resources Consultant to fill the positions through resume ranking and/or structured interview process.

VOTE RESULTED: Yeas – Magrey, Brown and Hutkay. Nays – None.

MOTION by Chairman Magrey, second by Commissioner Brown to make temporary appointments to these positions, not to exceed 120 days, pending results of the competitive structured interview process.

VOTE RESULTED: Yeas – Magrey, Brown and Hutkay. Nays – None.

There being no other business to come before the Commission, **MOTION** by Chairman Magrey, second by Commissioner Hutkay to adjourn.

VOTE RESULTED: Yeas – Magrey, Brown and Hutkay. Nays – None.

Meeting adjourned at 5:45 p.m.