

Minutes of the Planning Commission Meeting of September 3, 2015 6:00 P. M.

MEMBERS PRESENT: Katie Gallagher, Acting Chairperson/Council Representative
Ray Porterfield
Joe Polidori
Jim Oper

ABSENT: Mayor Richard H. Balbier, Chairman

ALSO PRESENT: Barbara Stanton, Secretary
Dave Kulcsar, Building Commissioner

Acting Chairperson Katie Gallagher: Called the Brooklyn Planning Commission meeting to order. Clerk, call the roll: Katie Gallagher, "here", Ray Porterfield, "here" Joe Polidori, "here", Jim Oper, "here". Absent: Mayor Balbier.

A motion to approve the minutes from July 20, 2015 was made by Jim Oper, second by Joe Polidori. **Vote Resulted: Yes** – Katie Gallagher, Ray Porterfield, Joe Polidori, Jim Oper.

A motion to approve the minutes from August 6, 2015 was made by Jim Oper, second by Joe Polidori. **Vote Resulted: Yes** – Katie Gallagher, Joe Polidori, Jim Oper. Abstain: Ray Porterfield.

Acting Chairperson Katie Gallagher: A request from Universal Sign, Inc. to install two (2) illuminated wall mounted signs and a free standing pole sign for business identification of Gordon Food Service located at 10820 Brookpark Road P.P. # 433-16-002. Commissioner Kulcsar: The signs are for brand replacement emphasis on Gordon instead of GFS. They are changing what is an existing monument sign to a pole mounted pylon sign that will be a little taller. No variances are required. Jack from Universal Sign: We have one sign that was going to be added to the back of the building and it was decided not to install it. We are looking for your approval to place one pylon sign and the one wall mounted sign. After further discussion a motion was made by Joe Polidori, second by Ray Porterfield to approve the request from Universal Sign, Inc. to install one (1) illuminated wall mounted signs and a free standing pole sign for business identification of Gordon Food Service located at 10820 Brookpark Road. **Vote Resulted: Yes** – Katie Gallagher, Ray Porterfield, Joe Polidori, Jim Oper.

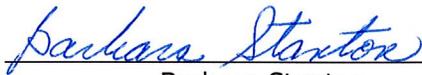
Acting Chairperson Katie Gallagher: A request from Bill Campbell to install a vinyl banner sign on the building front for business identification of Spirit Halloween located at 4790 Ridge Road P.P. #433-07-008 (Banner sign to be removed after the holiday). Commissioner Kulcsar: It is a temporary banner and will be secured tightly to the building. The banner will be removed early November. There are pictures in the front window. Bill Campbell: Those were to block out the empty space. Katie Gallagher: Where is the store located? Commissioner Kulcsar: This is where Famous Footwear was. After further discussion a motion was made by Joe Polidori, second by Jim Oper to approve the request from Bill Campbell to install a vinyl banner sign on the building front for business identification of Spirit Halloween located at 4790 Ridge Road (Banner sign to be removed after the holiday). **Vote Resulted: Yes** – Katie Gallagher, Ray Porterfield, Joe Polidori, Jim Oper.

Acting Chairperson Katie Gallagher: Request from Christian Gnizak to install an internally illuminated cabinet sign panel and a window sign for business identification of C & M Signs located at 6817 Memphis Avenue P.P. # 432-26-006. Commissioner Kulcsar: The applicant is applying for two signs. One is on the front wall above the awing and the other one is in the window. It does exceed the allowable. It is a very narrow store front and it is half of the building. There will be variances required. One for maximum square footage of the sign and one for more than one sign per building face. Ray Porterfield: Are the signs installed already? Commissioner Kulcsar: Yes they are. There is also an application for the zoning variance. The store front is about 18 feet. It is a little over for the square footage and there is more than one sign. Katie Gallagher: Why did you place the signs up prior to getting them approved? Christian Gnizak: I did not know the window vinyl signs were included. I moved from Cleveland and I was not aware of this. I have been in business for 19 years. There was further discussion Jim Oper, second by Joe Polidori to approve the request from Christian Gnizak to install an internally illuminated cabinet sign panel and a window sign for business identification of C & M Signs located at 6817 Memphis Avenue with the contingency of the variances approval from the Board of Zoning Appeals. **Vote Resulted: Yes** – Katie Gallagher, Ray Porterfield, Joe Polidori, Jim Oper.

Katie Gallagher: Can you give an update on Ridge Manor? Commissioner Kulcsar: They just resubmitted the exterior plans yesterday. At a glance of the plans, they are showing wood being used instead of steel. We are waiting on the site plans so they can be submitted to this Board. There is an inspection report from Doug Courtney of the deficiencies of the creek area. The cleaning process was being done incorrectly. They were notified to keep the lids closed on the dumpsters. The entire site is subject to approval by the Committee. They have one week to comply. There was concern of the lack of a parking barrier with the school students walking to school. Commissioner Kulcsar: Some of the events need a special event permit and he has not applied for them as required. When there is a public event and you charge an admission a permit is required along with notifying the Police and Fire Departments.

A motion was made by Katie Gallagher, second by Jim Oper to adjourn. **Vote Resulted: Yes** – Katie Gallagher, Ray Porterfield, Joe Polidori, Jim Oper.

Meeting adjourned.



Barbara Stanton
Secretary



Katie Gallagher
Acting Chairperson