

**CITY OF BROOKLYN**  
**HOMESALE NOTIFICATION FORM TO CITY**

Please complete this form and submit to the Building Department  
Either in person, by regular mail or e-mail

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

DATES OF PROPOSED HOMESALE: \_\_\_\_\_ 2016

NUMBER OF PREVIOUS SALES THIS YEAR: (2016) \_\_\_\_\_

- NO HOMESALE SHALL BE CONDUCTED BY THE SAME RESIDENT (OR OTHER PERSONS) ON THE PREMISES OF SUCH RESIDENT MORE THAN **THREE (3) TIMES EACH CALENDAR YEAR** FOR A PERIOD NOT TO EXCEED THREE (3) CONSECUTIVE DAYS IN ANY ONE CALENDAR WEEK.
- NO PERSON SHALL CONDUCT A HOMESALE EXCEPT BETWEEN THE HOURS OF **9 AM & 6 PM.**
- AFTER THE EXPIRATION OF EACH DAY OF THE SALE, ALL MERCHANDISE OFFERED FOR SALE SHALL BE PLACED INSIDE THE PREMISES AND NOT WITHIN THE VIEW OF THE GENERAL PUBLIC.
- **SIGNS ADVERTISING HOMESALES SHALL BE PERMITTED AS REGULATED BY THE CITY OF BROOKLYN:**

**From 1129.03 – Sign Regulations:**

**B. Signs shall be placed only with the knowledge and consent of the property owner where the signs are to be placed; and no signs will be displayed on any public property, roadway, dedicated right-of-way (tree lawns), vacant lot, tree, utility pole, fence, traffic sign or other similar location. (Ord. 2006-64. Passed 12-1-06.)**

**(4) "Garage" sale signs. Residents posting signs in conjunction with a "garage" sale (which term shall include yard sale, porch sale, house sale, toy sale or similar terms) in a house, garage or yard may post a maximum of three signs which shall not be displayed more than two days in advance of the sale. All signs must be removed on the last day of the sale. No sign permit or fee shall be required.**

SIGNS SHALL BE SELF-STANDING, NOT ATTACHED TO TREES, UTILITY POLES OR TRAFFIC SIGNS.

The City of Brooklyn is not responsible for lost and/or missing signs.

NO ITEMS SHALL BE DISPLAYED FOR SALE IN THE FRONT YARD AREA.

**Please complete form and submit prior to sale by regular mail, in person, or email to:  
[buildingdepartment@brooklynohio.gov](mailto:buildingdepartment@brooklynohio.gov)**

SIGNATURE: \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ /2016  
(Please sign if by mail, or in person)

**Please save a copy of the form or e-mail as receipt of submittal.**