

Foreclosure Filing Notice

On May 9th, 2016 City Council adopted Ordinance No. 2016-33 establishing section 1360.32, "Foreclosure Filing Notification":

1360.32 FORECLOSURE FILING NOTIFICATION.

- (a) Notice. Any person who files an original or refiled complaint for foreclosure involving residential real property located within the City shall notify the City, on a form prescribed by the Building Commissioner, of the filing of the foreclosure complaint and shall file a complete copy of the foreclosure complaint with the City's building department within ten (10) days after the filing of that complaint in court.
- (b) Vacant Structures. If the building or structure on the property that is the subject of the foreclosure is vacant at the time the foreclosure complaint is filed or at any time thereafter until the property is sold at sheriff's sale, then the person filing the foreclosure complaint shall notify the City's building department, in writing or on a form prescribed by the Building Commissioner, of the name, address, telephone number and contact information for the person who will be responsible for maintaining the property. "Vacant," for the purposes of this section, means that no part of the residential structure is actually and lawfully used as a dwelling by any person.
- (c) Fees. The fee to file the notice required by subsection (a) is seventy-five dollars (\$75.00). If the notice is filed untimely, the fee is one hundred fifty dollars (\$150.00). The fee shall be paid at the time of filing.

Applications can be found on the Building Department page. Feel free to contact the Building Department with any questions at 216 635-4203.