

**MINUTES OF A REGULAR MEETING OF THE
CITY OF BROOKLYN CIVIL SERVICE COMMISSION
WEDNESDAY, SEPTEMBER 21, 2011 5:00 PM**

Meeting called to order at 5:00 p.m.

MEMBERS PRESENT: Chairperson Dan Enovitch, Commissioner Deborah Gamble and Commissioner Sonia Brown.

MEMBERS ABSENT: None.

MOTION by Brown, second by Enovitch to approve the minutes of the Regular Meeting held Wednesday, August 17, 2011.

VOTE RESULTED: Yeas – Enovitch, Brown, and Gamble. Nays – None.

Fire Chief Joe Zemek was in attendance and discussion regarding the entry level Fire Fighter/Paramedic Examination followed. The Commission has received a request from the Mayor to proceed with the testing process. The Paramedic requirement was discussed in length and it was determined that the legal notice will include a provision that the applicant must have State of Ohio Fire Fighter II and State of Ohio Paramedic Certification prior to being hired. An applicant can take the examination and be currently enrolled in Fire Fighter or Paramedic school but must have both certification before they can be hired. The Commission also noted that before they provide a certified name from the current list of eligible's they need a request from the Mayor in regards to the vacant Lieutenant position.

Chief Zemek asked the Commission their feelings on offering current part-time Fire Fighter/Paramedics extra credit on the examination. The Commission felt that with the recent Civil Service Law changes of the hiring body getting a list of the top 25% of an entry level eligibility list to select from that no extra credit for part-time should be given.

Acting Secretary Haig will prepare a draft of the legal ad for the Fire Fighter/Paramedic examination for review at the next meeting.

Acting Secretary Haig gave an update on the upcoming Police Sergeant Exam. Currently there are 16 applicants for the exam.

Acting Secretary Haig received a call from Patrolman Frank Ferrini regarding the Sergeant's Exam. Officer Ferrini is currently on injury leave due to an on-duty injury. He was not made aware of the examination and has expressed great interest in wanting to take the exam. After further discussion, **MOTION** by Enovitch, second by Brown to allow Patrolman Frank Ferrini to take the Promotional Police Sergeant Exam on November 28, 2011 at 6 p.m. contingent upon his written request to take exam and waiver of any additional study time.

VOTE RESULTED: Yeas – Enovitch, Brown, and Gamble. Nays – None.

The correspondence regarding disciplinary action has been recorded and will become part of these minutes.

The Commission noted the request of Attorney John P. Hildebrand, Sr., on behalf of Mr. Dane Hammond for an appeal hearing. After discussion with Law Director Claussen the Commission advised Acting Secretary Haig to contact the State Personnel Board of Review to see if they could recommend some names of firms or attorneys that could provide trial board or hearing officer services. Acting Secretary Haig will keep the Commission updated. A special meeting will be held to set a hearing date.

There being no other business to come before the Commission, meeting adjourned.