

**MINUTES OF THE SPECIAL MEETING OF THE
CITY OF BROOKLYN CIVIL SERVICE COMMISSION
WEDNESDAY, NOVEMBER 13, 2018 5:00**

Meeting called to order at 5:00 p.m.

MEMBERS PRESENT: Chairman Joe Magrey, Commissioner Rivera and Commissioner Larry Hull.

MEMBERS ABSENT: None.

Discussion regarding the position of Part-Time Recreation Program Coordinator followed. This position has recently become vacant. After discussion, **MOTION** by Chairman Magrey, second by Commissioner Rivera to waive Rule XII, Section 4 (b) requiring the publishing of notice of examination in (2) consecutive issues of a newspaper of general circulation and notification to the Clerk of the Common Pleas Court of Cuyahoga County, Ohio for the hiring of the position of part-recreation program coordinator. The Commission further grants permission to the appointing authority to develop the public notice for said position and to hire this position through the process of a structured interview.

Next item of business was a request received to fill the positions of Part-Time Firefighter/Paramedics through an ongoing process. Chief Kevin Paul explained to the Commission that Part-Time Firefight/Paramedic positions are unique in the fact that there is not one set list of candidates. This is an ongoing process and changes regularly. There is never a large quantity of candidates.

Chairman Magrey expressed that while he understood the Chiefs desire to have this follow other part-time position hiring processes he did not want to leave it open indefinitely. After further discussion, **MOTION** by Chairman Magrey, second by Commissioner Hull to waive Rule XII, Section 4 (b) requiring the publishing of notice of examination in (2) consecutive issues of a newspaper of general circulation and notification to the Clerk of the Common Pleas Court of Cuyahoga County, Ohio for the 2018/2019 hiring of Part-Time Firefighter/Paramedics. The Commission further grants permission to the appointing authority to develop the public notice for said positions and to hire these positions through the process of resume ranking and/or structured interview on a continual basis. This request will be reviewed annually, with this authority expiring on 1/31/2020.

There being no other business to come before the Commission, **MOTION** by Chairman Magrey, second by Commissioner Rivera to adjourn.

Meeting adjourned at 5:12 pm.