



# CITY OF BROOKLYN

7619 Memphis Avenue, Brooklyn, OH 44144  
Phone 216-351-2133 Fax 216-351-5800

## CHANGE OF OCCUPANCY

75.00 FEE

PERMIT # \_\_\_\_\_-OC

PROPOSED STORE OR BUSINESS ADDRESS: \_\_\_\_\_

NAME OF STORE OR BUSINESS: \_\_\_\_\_

STORE/BUSINESS PHONE: \_\_\_\_\_

PROPOSED TYPE OF STORE OR BUSINESS: \_\_\_\_\_

4A.) ZONING FOR THIS LOCATION: \_\_\_\_\_

4B.) DOES BUSINESS CONFORM? YES / NO

EXPLANATION OF ALTERATION OR REMODELING WORK PLANNED (INCLUDE ELECTRICAL,  
PLUMBING & HEATING): \_\_\_\_\_  
\_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

ADDRESS OF APPLICANT: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ CELL #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

OWNER OF PROPERTY NAME: \_\_\_\_\_

ADDRESS OF PROPERTY NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ CELL #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CONTACT INFORMATION TO GAIN ACCESS TO PROPERTY FOR INSPECTION:

NAME: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

FORMER BUSINESS AT THIS LOCATION: \_\_\_\_\_

DATE \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

MUST SUBMIT:

DRAWING OF A FLOOR PLAN OF THE PROPOSED STORE OR BUSINESS. ♦ DRAWING OF PLOT  
PLAN SHOWING NUMBER OF PARKING SPACES AVAILABLE. ♦ DESCRIPTION OF BUSINESS.