

For interested persons – there is a vacant position of Commissioner of the Civil Service Commission.

This position (one of three resident members) is appointed by the Mayor for a term of six (6) years, attends regularly scheduled meetings once a month (and special meetings as necessary) to administer the Civil Service Rules for the City of Brooklyn; etc. There is an annual salary of \$2,842.12 for Commissioner and \$4,240.52 for Chairperson. This current position is to fulfill a vacant position with the unexpired term ending January 24, 2021.

Interested persons may mail or submit in person a letter of interest to the attention of Mayor Katie Gallagher, Brooklyn City Hall, 7619 Memphis Avenue, Brooklyn, OH 44144; or by e-mail to [kagallagher@brooklynohio.gov](mailto:kagallagher@brooklynohio.gov) by January 11, 2016.

From the Charter of the City of Brooklyn:

**Section 7. Duties of the Civil Service Commission.**

The Civil Service Commission shall be the sole authority under this Charter to determine the grade and classification of positions as to duties and responsibilities in all branches of the classified civil service and shall provide by rule for the ascertainment of merit and fitness as the basis for appointment and promotion in the service of the City as required by the Constitution of Ohio, and for appeals from the action of the Mayor or Director of Public Safety, in any case of transfer, reduction or removal. In cases where an appeal is made by a City employee who is covered under a Collective Bargaining agreement, such employee must adhere to the Appeal Process as defined by the agreement. The action of the Commission on any such appeal shall be final except as otherwise provided by the laws of Ohio. Civil Service examinations shall not be required for the appointment of any member of a board or commission, or any head of a department, or any assistant to the Director of Law, or to the Director of Finance, or any Secretary to the Mayor or to the head of any department, or for the appointment to any other office or position requiring peculiar and exceptional qualifications. Any person wishing to take a Civil Service examination, and who qualifies under the laws of the State of Ohio and the Rules of the Brooklyn Civil Service Commission, may be eligible to take said examination. Any person who is serving in the capacity of a full time police officer or fire fighter as of the effective date of the Charter shall be retained in the same capacity without examination.